

Reitox Heads of focal points (HFP)

Reitox week and 46th Reitox HFP meeting

29 May–1 June 2012, Lisbon

Agenda item: RTX/46/01a

Agenda

Tuesday 29 May 2012

09:00–10:00

1. Plenary session I

- a. Opening of the Reitox week — Mr Wolfgang Götz, Director
- b. Towards an extended Reitox network: goals and objectives — Mr Alexis Goosdeel, Head of unit — Reitox and International Cooperation
- c. Cooperation with the EMCDDA, from theory to practice — Mrs Cécile Martel, Head of sector — International Cooperation
- d. Introduction to mutual presentation exercise — Mr Frédéric Denecker, Programme management officer — Reitox and International Cooperation unit, EMCDDA

10:00–10:30 Coffee break

11:00–12:30

2. Interactive session I

- a. Mutual presentation exercise: each participant introduces another representative alongside five criteria (country, profession, institution, status national drug observatory, status cooperation with the EMCDDA)

12:30–14:00 Lunch break

14:00–16:00

3. Parallel session I

- a. National strategies: role of national drug observatories in design, monitoring and evaluation
- b. Data collection and support to interventions on drug-related infectious diseases
- c. Best practice in demand reduction: a two-way approach for national observatories
 - Each workshop will be introduced by three case studies, covering the EU Member States, Western Balkans, Eastern and Southern Partnership countries.
 - Each case study will be presented in 10 minutes.
 - Discussion will be focusing on lessons learned from the experience, perspectives for cooperation between focal points/national observatories from the four regions.

16:00–16:30 Coffee break

16:30–17:30

4. Plenary session II

- a. Report from the workshops — one secretary per group
- b. Conclusions — Mr Julian Vicente, Head of unit — Prevalence, consequences and data management, Mr Roland Simon, Head of unit — Interventions, best practice and scientific partners, Mr Frank Zobel, Head of unit — Policy, evaluation and content coordination

Wednesday 30 May 2012

09:00–10:30

5. Parallel session II

- a. Pre-Reitox meeting with EMCDDA Reitox members (EU, NO, HR + TR NFPs + EC FP) — Chair: Mr Tim Pfeiffer-Gerschel, Reitox Spokesperson
- b. IPA4 cooperation project meeting — Chair: Mrs Cécile Martel, EMCDDA
- c. ENP preparatory meeting technical cooperation — Chair: Mr Alexis Goosdeel, EMCDDA

10:30–11:00 Coffee break

11:00–12:30

6. Parallel session II (continued)

12:30–14:00 Lunch break

14:00–17:30

7. Plenary session III — Reitox Academy on ‘Reitox Focus Group Initiative’

The overarching purpose of the Focus Group Initiative is to empower national focal points (NFP) in their capacity of information and advisory services providers (dissemination points) to professionals working in drug-demand and harm-reduction institutions.

Specifically, in this project we aim to improve the knowledge of the focal points and of the EMCDDA concerning: (1) ongoing challenges; (2) needs for information of demand-reduction institutions (drug-treatment and harm-reduction institutions); and (3) to explore the best possible way the NFP could address those needs in the future.

- The ‘Reitox Focus Group Initiative’ is part of the EMCDDA work programme for 2012 and is therefore covering all EU Member States, Norway, Croatia and Turkey.
- Heads or representatives from national focal points/national drug observatories from the Western Balkans, Eastern and Southern Partnership countries are invited to the Reitox Academy in the context of their invitation to join the ‘Extended Reitox Network’.
- The decision to organise the ‘Reitox Focus Group Initiative’ at national level in the Western Balkans, Eastern and Southern Partnership countries is left to the appreciation and to the resources of the participants and their institutions.

17:30–18:00

8. Plenary session IV

- a. Conclusions and way forward — Mr Paul Griffiths, EMCDDA Scientific Director, Mr Alexis Goosdeel, Head of unit — Reitox and International Cooperation

At 18:30, the EMCDDA will offer a cocktail for all participants in the patio of the EMCDDA main building

46th Reitox HFP meeting — 31 May–1 June 2012

Thursday 31 May 2012

09:00–10:30

1. **Plenary session I: Introduction and welcome address (30 minutes)**
 - a. Adoption of draft conclusions of previous meeting (November 2011)
 - b. Follow-up of decisions taken during previous meeting
 - c. Report from the pre-Reitox meeting by the Reitox Spokesperson
 - d. Adoption of final agenda

2. **Plenary session II: Systemic Review of Tools — state of progress and way forward (1 hour)**
 - a. General overview of the Systemic Review of Tools, perspectives and link with the draft Work Programme 2013–15
 - b. Feedback from NFPs following the technical meeting in Vienna
 - c. Open discussion
 - d. Next steps

10:30–11:00 Coffee break

11:00–12:30

3. **Parallel session I: EMCDDA Work Programme 2012 (1.5 hours)**
 - a. State of progress of ongoing revisions/development data collection tools (situation, demand and supply) and possible consequences on the 2013–15 Work Programme
 - b. Open discussion
 - c. Conclusions and way forward
 - State of progress provides a short overview of ongoing developments in data collection tools.
 - Oral introduction, 10 minutes per area, with supporting room documents, no Powerpoints.
 - Two parallel sessions, EMCDDA staff alternating presentations in the two groups.

12:30–14:00 Lunch break

14:00–15:30

4. **Parallel session II: EMCDDA Work Programme 2013–15**
 - a. Overview of main areas in sub-groups
 - b. Open discussion
 - As the document was sent on 11 April, only a short introduction on key top-level priorities per area.
 - Oral introduction, with supporting room documents, no Powerpoints, priority to questions/comments from NFPs.
 - Two parallel sessions, EMCDDA staff alternating presentations in the two groups.

15:30–16:00 Coffee break

16:00–16:45

5. **Plenary session III: EMCDDA Work Programme 2013–15**
 - a. Feedback of parallel sessions
 - b. Conclusions and next steps

16:45–17:30

6. **Plenary session IV: Overview Annual report 2012**
 - a. Outlines Annual report 2012
 - b. Dialogue with NFPs and further exchange of information on related topics

09:00–10:00

- 7. Plenary session V: Implementation new TDI protocol**
 - a. State of progress and feedback from the technical meeting of 28 May
 - b. Open discussion
 - c. Conclusions and way forward

10:00–11:00

- 8. Plenary session VI: Project Factory**
 - a. State of progress of horizontal cooperation projects by NFPs
 - b. New developments in the Reitox Coaching System
 - c. Open discussion
 - d. Conclusions and way forward

11:00–11:30 Coffee break

11:30–12:00

- 9. Plenary session VII: Clarification of scope and limits of ‘ad hoc requests’**
 - a. Presentation — EMCDDA proposal
 - b. Open discussion
 - c. Conclusions and adoption

12:00–12:45

- 10. Plenary session VIII: ‘Research Forum’ information on research and other EU programmes**
 - a. EU-funded research programmes
 - b. Other EC programmes
 - c. Open discussion
 - d. Conclusions and way forward

12:45–13:00

- 11. Summary and conclusion**